Your Name

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This [Resume Template](https://www.vertex42.com/resumes/free-resume-template.html) provides an example of how to use a table format to present your resume with major section headings on the left hand side. Modify the section headings and content as needed. To add a tab when you are working in a table, you can press Ctrl+tab. To show/hide the table gridlines while you are working, go to: Table > Hide/Show Gridlines. Modify the Normal style to change the font for the entire page and modify Heading 1 to change the section heading style. This template is copyrighted by Vertex42.com (see [terms of use](https://www.vertex42.com/licensing/EULA_privateuse.html)). Visit vertex42.com for more information and [resume tips](https://www.vertex42.com/resumes/resume-tips.html).

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| Objective | A [type or title of position] position in the [name of industry] industry where my expertise in [area 1] and [area 2] would be needed | |
| Summary of Qualifications | Senior Level Technical Manager with 15 years of management experience, a Masters degree in Mechanical Engineering, and 10 years as design engineer in the auto industry.   * Consider listing qualifications using bullets * Especially skilled at [skill1], [skill2], [skill 3]… * Proven ability to … A talent for … Skilled in … Extensive knowledge of … * Expertise in [skill 1, skill 2, skill 3] | |
| Experience | **Company Name**, Location 2005 to Present  **Position**   * Taught … * Supervised … * Increased sales by …   **Company/Organization**, Location 2003 to 2005  **Position**   * Organized … * Developed …   **Company/Organization**, Location 2000 to 2003  **Position**   * Prepared … * Conducted … | |
| Education | **M.S. Electrical Engineering**, University Name, Location May 2000  Thesis: “Title”, Advisor: Name  **B.S. Electrical Engineering**, University Name, Location May 1998  Minored in Mathematics  Major GPA: 3.6/4.0 Overall GPA: 3.2/4.0 | |
| Computer Skills | * Java, Visual Basic, C++, PHP * MS Excel, Word, PowerPoint * MS Access, MySQL, Oracle | * AutoCAD, SolidWorks * MATLAB, Mathematica * Windows, Linux, Mac OS |
| Languages | English: Native language  **Spanish**: Intermediate Listener, Novice Speaker, Advanced Reading and Writing | |
| Activities and Interests | Scoutmaster (Eagle Scout), Amateur radio (N7ABC), Gardening, Mountain biking, Carpentry, Computers, Cycling, Hiking | |
| References | Available upon request | |